

# Agenda

## Lower Minnesota River East Watershed Joint Powers Board Meeting

**Date:** Thursday, October 17<sup>th</sup> 2024

**Time:** 3:00pm-5:00pm

**Location:** Le Sueur Soil and Water Conservation District Office, 181 W Minnesota St, Le Center, MN 56057

*and*

Microsoft Teams

	Item	Lead
3:00pm	Welcome	JPB
3:00pm-3:10pm	Election of Officers	JPB
3:10pm-3:15pm	Review & Approval of Agenda	JPB Chair
3:15pm-3:20pm	Review & Approval of September 19, 2024 Meeting Minutes	JPB Chair
3:20pm-3:25pm	Lower Minnesota River East Watershed Comprehensive Watershed Management Plan Adoption (Decision Item) <ul style="list-style-type: none"><li>• Approved Comprehensive Watershed Management Plan Effective Date:</li><li>• Need JPB Approval to Adopt the Plan</li></ul>	Le Sueur County
3:25pm-3:35pm	Review Updated Draft of Bylaws (Informational Item) and Approval (Decision Item) <ul style="list-style-type: none"><li>• ST updated Bylaws with Comments received at September's PC Meeting</li><li>• Any additional revisions, edits, or additions?</li><li>• If Updated Draft of Bylaws looks good, recommend JPB of Approval.</li></ul>	Le Sueur County

<p><b>3:35pm-3:55pm</b></p>	<p>Review Draft Subagreements and Roles (Informational and Decision Item)</p> <ul style="list-style-type: none"> <li>• Review Draft Subagreements Developed for each LGU and their Staff <ul style="list-style-type: none"> <li>○ Discussion on length of subagreements</li> <li>○ Discussion on date of execution</li> <li>○ Discussion on threshold/maximum amount of funds set for each LGU and their staff</li> </ul> </li> <li>• Appendix A outlines in details the specific roles and their associated responsibilities and tasks.</li> <li>• Roles Handout Table Spreadsheet that summarizes each roles within Partnership.</li> </ul>	<p>All</p>
<p><b>3:55pm-4:05pm</b></p>	<p>Legal Services (Decision Item)</p> <ul style="list-style-type: none"> <li>• At this time we have been leaning on local legal counsel to draft Bylaws, Subagreements, etc.</li> <li>• Do not anticipate a need for legal counsel until 2025.</li> <li>• ST recommend submitting RFP for Legal Services in 2025 and keep a third party attorneys office on retainer.</li> <li>• ST will draft a RFP for legal services and develop a list of attorneys to send RFP to.</li> <li>• Decision on when we want to send out RFP (by December 2024, January 2024, February 2024).</li> </ul>	<p>Le Sueur County</p>
<p><b>4:05pm-4:15pm</b></p>	<p>JPB Insurance (Decision Item)</p> <ul style="list-style-type: none"> <li>• ST reached out to MCIT to discuss insurance.</li> <li>• Survey needs to be completed prior to quote.</li> <li>• MCIT Board and JPB will both need to approved contract/agreement before insurance is ready to go.</li> </ul>	<p>Le Sueur County and Scott SWCD</p>

	<ul style="list-style-type: none"> <li>• Have contract ready by January 2025 JPB Meeting?</li> </ul>	
<b>4:15pm-4:40pm</b>	<p>LoMRE Cost Share Policies and Procedures (Informational and Decision Item)</p> <ul style="list-style-type: none"> <li>• Review Draft of Cost-Share Policies and Procedures</li> <li>• Discussion with JPB and ST</li> <li>• Need more time to review? Or JPB approval?</li> </ul>	All
<b>4:40pm-4:50pm</b>	<p>WBIF Request, Workplan, and Grant Agreement</p> <ul style="list-style-type: none"> <li>• WBIF Request and Application was submitted for FY'24-25 <ul style="list-style-type: none"> <li>○ BWSR Approval</li> </ul> </li> <li>• Workplan Needs to be Submitted</li> <li>• Grant Agreement must be signed by JPB Chair</li> </ul>	Le Sueur County, Le Sueur SWCD, and Scott SWCD
<b>4:55pm-5:00pm</b>	<p>Future Meetings and 2025 Schedule</p> <ul style="list-style-type: none"> <li>• November 21<sup>st</sup> 2024 or December 19<sup>th</sup> 2024 Meeting Need?</li> <li>• Quarterly in 2025 <ul style="list-style-type: none"> <li>○ January 16<sup>th</sup> 2025 at 3pm</li> </ul> </li> <li>• Next Steering Committee Meeting: <b>Wednesday, November 20th 10:00am-1:00pm</b></li> <li>• Next JPB Meeting: <b>Thursday, November 21st from 3:00pm-5:00pm or Thursday, December 19<sup>th</sup> from 3:00pm-5:00pm (Tentative)</b></li> </ul>	Le Sueur County
<b>5:00pm</b>	Meeting Adjourn	JPB Chair

**Joint Powers Board:** Daniel O’Keefe (Le Sueur County), Greg Entinger (Le Sueur SWCD), Jeff Docken (Rice County), Roger Bongers (Rice SWCD), and Doug Schoenecker (Scott SWCD)

**Steering Team:** Holly Bushman (Le Sueur County), Michael Schultz (Le Sueur SWCD), Steve Pahs (Rice SWCD), Brad Behrens (Rice County), Meghan Darley (Scott SWCD), Troy Kuphal (Scott SWCD), Barb Peichel (BWSR), Anne Sawyer (BWSR)